

## Graduate Certificate Human Resource Management

### Degree Program:

- A minimum of 18 credit hours numbered 4000 or above with at least half at the 5000 level or above.

Program Website: <http://mba.umsl.edu/Graduate%20Certificates/hrmcert.html>

### **Entrance Requirements:**

1. Application
  - a. <http://www.umsl.edu/gradschool/prospective/apply-now.html>
2. Two Letters of Recommendation
  - a. Letters that address academic potential must be provided by individuals who can accurately assess it such as previous instructors, professors, etc.
3. Transcripts and Entrance examination(s)
  - a. Graduate Management Admission Test scores <http://www.mba.com/us>
  - b. An official BA or Master's transcript must be submitted.
  - c. International applicants are required to document English proficiency by providing scores from an internationally accepted standardized examination before a decision is made on admission.  
GMAT Waiver Petition Information <http://mba.umsl.edu/files/pdfs/GMAT-waiver.pdf>
4. Grade Point Average
  - a. Minimum of 3.0 on 4.0 scale

**Gainful Employment Disclosure:** For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at <http://umsl.edu/go/Bph>

### **Application Deadline:**

**Fall:** July 1

**Spring:** December 1

**Summer:** May 1

*Applications are processed as they are submitted. However, applications that are not received by the posted date may delay admission until the following semester.*

**Application fee:** \$50 for domestic applicants; \$40 for international applicants

### **Office of Graduate Business Programs**

Ms. Francesca Ferrari, Director of Graduate Studies

104 Anheuser-Busch Hall

Phone: (314) 516-5885

Email: [mba@umsl.edu](mailto:mba@umsl.edu)