

**Request for Exemption
from International Teaching Assistant (ITA) Seminar (G-15)**

The 1986 Missouri law 170.012 requires international graduate students to wait one semester before teaching and to participate in training and orientation prior to teaching except in special cases where exceptions are granted "upon approval of the chief academic and executive officers of the institution." At UM-St. Louis, the Chancellor has delegated this responsibility to the Dean of the Graduate School. This form should be completed by the department member who wants to make the request and then sent to the ESL Coordinator, 510 Tower, who will review the request, comment, and send it on to the Graduate Dean for final consideration.

Student Name _____ Student # _____

Home Country _____ Department _____

Semester of Teaching Assignment _____

Please exempt the above student from the requirement to complete ESL 400, ITA Seminar, for the following reasons:

Check box to indicate approval for exemption.

Department Approval _____

Faculty Advisor/Chair _____

ESL Program Response:

Check box to indicate approval for exemption.

ESL Coordinator _____

Graduate Dean's Response:

Check box to indicate approval for exemption.

Graduate Dean _____