Application for Candidacy [D3] – Part A

1. Form must be typewritten. All signatures must be legible – if not, they must be printed next to the signature.
2. This form must be submitted immediately after student has passed all written, oral comprehensive examinations and completed all course work, prior to the dissertation phase.
    a. Consult *Graduate Bulletin* - http://bulletin.umsl.edu/graduatestudy/ - and confer with your advisor to be sure program meets all departmental and Graduate School requirements.
    b. After this form has been approved, the student is eligible for Equivalency Hours, under Doctoral Candidacy – work with Graduate Program Director to complete a G14. See handbook for more information - http://www.umsl.edu/gradschool/admitted/graduatehandbook.html
3. List only the courses that comprise your doctoral program. All coursework should have a semester/year and grade.
    a. Use the Special column to identify non-UMSL courses
        i. If they are from a previously awarded Master's degree – note the school – ex: Wash U = WU
        ii. TR = Transfer courses [not part of any awarded degree] – if taken more than 8 years ago, attach a Time Extension Request - See handbook for more information - http://www.umsl.edu/gradschool/admitted/graduatehandbook.html
    b. Total # of future dissertation hours should be included on one line in coursework section
    c. Total # of credit hours in program should meet the program minimum
4. After Graduate Program Director signs – the form should be submitted via the SUBMIT button below to GradSchoolForms@umsl.edu . Paper forms will not be accepted. Students should keep a copy of all forms.
5. Comprehensive Exam Results – these should be reported for D1s approved after November 1, 2015.
    a. Previously submitted and approved D1s do not need to be resubmitted.

Name: _____ Student Number: _____

_____
Current Doctoral Degree Program
[ex: Education PhD, Biology PhD, etc.]

_____ _____
Previously Awarded Graduate Degree and Field Institution where previous graduate degree was awarded
[ex: Biology MS, Counseling MA, etc.]

By signing below, I am confirming that I, the student, have completed the coursework listed on Part B. Each subsequent signature confirms that the advisor and Graduate Program Director have ensured that the coursework meets the requirements listed in the Graduate Bulletin. After the Candidate, Advisor and Graduate Program Director have signed, the form must be submitted electronically to GradSchoolForms@umsl.edu – paper forms will not be accepted.

_____ _____
Candidate Signature and Date Advisor Signature and Date

_____
Graduate Program Director Signature and Date

GPD click SUBMIT to send form to GradSchoolForms@umsl.edu

Submit

_____
Graduate School Approval
Dean Christopher Spilling or Associate Dean Wesley Harris

Application for Candidacy [D3] – Part B

Dept.	Course #	Course Title	Hours	Semester/Year	Grade	Special

Required Comprehensive Exams completed? ☐ Yes ☐ No Results should be reported on Part B of the D1

Transfer credit hrs: _____ + Credit hrs [incl. diss] completed at UMSL _____ = Total # of credit hrs in program _____

Application for Candidacy [D3] – Part B [if needed]

Dept.	Course #	Title	Hours	Semester/Year	Grade	Special